

# INDIANAPOLIS OPERA

A VOICE. A STAGE. A STORY.

## Intern Application Form

### Position Summary:

The Arts Administration Intern assists the General Director and senior staff with company functions of Arts Administration. This will include responsibilities with the Indianapolis Opera education, marketing, and development departments.

### Personal Information:

Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Highest Level of Education Completed: \_\_\_\_\_

### Semester of Interest:

Fall (Aug-Dec)       Spring (Jan-April)       Summer (May – Aug)

### Fulfilling Academic Requirement?

No       Yes Where? \_\_\_\_\_

### Area(s) of Interest:

Education       Marketing       Development / Fundraising

### Availability per week (hours):

15-20       20-30       Other: \_\_\_\_\_

---

### Internal use only:

- Resume received
- Cover letter received
- Interview #1 by: \_\_\_\_\_
- Interview #2 by: \_\_\_\_\_
- Confirmed Acceptance by: \_\_\_\_\_